

National Institute of Kathak Dance

(Constituent Unit of Sangeet Natak Akademi)

File No.: Admn. 25-DLY/2022-23/183

Dated: 14/06/2022

QUOTATION NOTICE

Kathak Kendra (National Institute of Kathak Dance), New Delhi is a Constituent unit of Sangeet Natak Akademi under Ministry of Culture, Government of India. Kathak Kendra, 2 San Martin Marg, Chanakyapuri, New Delhi 110021, seeks sealed Quotations in the following stipulated format from well-known or authorized firms/supplies agencies for the provision of **one vehicle (Taxi) alongwith driver**, on a monthly basis and other vehicles as per the needs for official use.

Types of the vehicles required to be supplied:


<u>S.No.</u>	<u>Category</u>	<u>Remarks</u>	<u>Rates</u>
1.	Swift Dzire/Ciaz/Aura/City (Non-Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
2.	Swift Dzire/Ciaz/Aura/City (Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
3.	Innova/Scorpio/Xylo/Marazzo (Non-Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
4.	Innova/Scorpio/Xylo/Marazzo (Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
5.	Tempo Traveller (Non-Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	

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6.	Tempo Traveller (Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
7.	Bus 35 Seater (Non-Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
8.	Bus 35 Seater (Non-Ac)	80 Kms. & 08 hrs. (Local) 40 Kms. & 04 hrs. (Local) Extra Kms. Charges Extra Hours Charges Outstation Charges Other Charges	
9.	Swift Dzire/Ciaz/Aura/City (Ac)	On Monthly Basis	
10.	Night Charges (with time)	After 11.00 PM	

Up until June 24, 2022, intending qualified bidders may download a free copy of the Quotation notice from our website <http://kathakkendra.in/> . Quotation to be given to **The Director, Kathak Kendra, 2 San Martin Marg, Chanakyapuri, New Delhi 110021** on or before June 24, 2022. Quotations that are not submitted in the specified format or are incomplete in any way will be rejected outright. Quotations will be opened at the office on June 27, 2022. Without giving any explanation, the Director of Kathak Kendra reserves the right to cancel, postpone, or reject the Quotations thereof.

Yours faithfully,


(S.S. Negi)
Section Officer (Admn.)

Enclosed: Terms & conditions for Contract

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Terms & Conditions

1. The Agency shall be responsible to pay compensation for injury/death caused, to your operating staff/third party in the event of any accident while on Kendra's duty. The Kendra will not be held responsible for any such mishap or liable for compensation.
2. The Firm shall be solely responsible to comply with all the provisions of Motor Vehicle Act and all other laws, rules guidelines, etc. as applicable from time to time in respect of plying of vehicles.
3. Kendra uses the vehicle for travelling across the state whenever needed. During outside destination, accommodation of driver, food, parking will be arranged by them.
4. The rates will not be increased during the contract period before completion of 2 years. However, in case of fuel charges etc. the request may be considered by the Kendra.
5. It will be responsibility of the firm to submit hiring of vehicle bills to Kathak Kendra. Kendra within 15 days of completion of journey. The payment for which will be made within 15 working days subject of availability of funds.
6. Payment of toll, parking etc. is subject of submission of receipt only.
7. In the event of any urgent official business, the car will have to be provided on holidays for which advance information shall be given.

Handwritten signature and date: 17/08/2022

(S.S. Negi)
Section Officer (Admn.)

I/We acknowledge your approval of the above-mentioned terms and conditions for offering vehicles on a rental basis in Kendra.

Name

Address

.....

Phone No.

Date

Signature